

Moving Checklist.

Use this handy checklist for everything you need for an easier move.

Visit www.staples.com/moving.

STAPLES

BusinessDelivery[®]

Moving Supplies

- Corrugated boxes
- Packing tape — hot melt
- Packing noodles
- Antistatic Bubble Wrap[®]/
self-cling Bubble Wrap
- Sharpie[®] markers
- Labels
- Hand trucks and dollies
- Cleaning supplies

Furniture

- Office furniture
(waiting room, breakroom,
conference room, cubicles and more)
- Chairs
- Chairmats
- Desks
- File cabinets (fireproof)
- Organization/desk accessories
- Shelving and storage systems

Technology

- Extension cords
- Surge protectors
- USB cables
- Routers, wireless receivers
- Shredders
- Scanners
- Zip drives
- Breakroom appliances
(refrigerators, microwaves,
coffeemakers and more)

Custom Print

- Business cards/business card magnets
- Custom-printed letterhead/envelopes
- Return address/shipping labels
- Custom business forms
- Custom stamps
- Promotional items with your new address
(signs, mugs, pens and much more)
- Custom postcards
(let customers know you've moved!)

FAST and FREE delivery

on all orders of \$50 or more, excluding custom products.

CALL 1-800-333-3330 **CLICK** www.staples.com

that was easy.[®]

Talk to a Staples® Product Specialist.

Call today for a FREE phone consultation.

Visit www.staples.com/moving.

STAPLES®

Business Delivery®

Furniture Sales Specialists: 1-877-638-8001

Our Furniture Sales Specialists are experts in everything from furniture to space planning to fabric selection.

Technology Sales Specialists: 1-877-612-1185

Let our Technology Sales Specialists help you choose the right products before you buy.

Custom Print Sales Specialists: 1-888-333-3199

Custom Print Sales Specialists can help you customize business cards, stationery, envelopes and promotional items like mugs, pens and key chains. They can even give you a quote on reproducing your current custom-printed products.

Large Quantity Ordering Specialists: 1-800-315-2724

Our Large Quantity Ordering Specialists provide assistance with placing bulk orders.

Staples® EasyTechsm 1-800-4EZ-TECHS • www.staples.com/easytech

PC and networking services at your home or office. Our certified pros are ready to help you with:

- Installation
- Troubleshooting
- Maintenance
- Customization
- Networking

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