



Corporate Responsibility

Performance Summary

2013 - 2015



Performance Summary

Tracking our performance is one of our most important functions. It gives our company and our stakeholders the information and tools needed to make critical decisions today and tomorrow. View our economic and corporate responsibility performance for the past few years below.

Global Performance Summary	2015	2014	2013
Company Snapshot¹			
Total sales (billions USD)	21.1	22.4	23.1
Income (loss) from continuing operations (millions USD)	379	134	707
Number of countries in which Staples operates	25	25	25
Total retail stores	1,907	1,983	2,169
Number of global associates	75,371	79,075	83,000
Community			
Total corporate giving, including Staples, Inc.; Staples Foundation ^(sm) ; global giving and in-kind giving (USD)	\$13,005,420	\$13,848,224	\$10,196,135
Value of in-kind donations	\$3,247,900	\$6,197,673	\$4,222,480
Cash donations	\$9,757,520	\$7,650,550	\$5,973,655
Ethics			
Number of Staples [®] Brand product suppliers audited	244	191	206
Number and % of audited Staples [®] Brand product suppliers that were required to take corrective action	40 (16%)	38 (20%)	18 (9%)
Number and % of audited Staples [®] Brand product suppliers with which Staples discontinued business relationship	0	0	0
Diversity²			
Number of Associate Resource Groups, cumulative	16	15	15

Global Performance Summary (Continued)	2015	2014	2013
Environment			
Sustainable Products			
Total sales of products with at least one environmental feature (millions USD) ³	\$5,209	\$5,459	\$4,979
Recycling Services			
Ink and toner cartridges collected (millions of units)	56.8	62.58	69.51
Electronics collected (millions of pounds)	26.51	26.55	21.96
Energy Use & Greenhouse Gas (GHG) Emissions⁴			
Total energy use (GJ)	4,150,203	4,804,737	4,867,106
Total electricity use, non-renewable and renewable (MWh)	740,202	795,849	820,136
Electricity intensity (kWh/ft ²)	10.64	10.98	11.47
Scope 1 GHG emissions (MtCO ₂ e)	90,230	117,580	117,440
Scope 2 GHG emissions — Location based (MtCO ₂ e)	306,350	328,860	338,370
Scope 2 GHG emissions — Market based (MtCO ₂ e)	280,432	296,437	61,252
Total Scope 1 and 2 GHG emissions — Location based (MtCO ₂ e)	396,580	446,430	455,810
Total Scope 1 and 2 GHG emissions — Market based (MtCO ₂ e)	370,665	414,012	178,693
GHG emissions per dollar sales — Location based (MtCO ₂ e)	19.02	20.10	19.92
GHG emissions per dollar sales — Market based (MtCO ₂ e)	17.78	18.64	7.81
Waste & Recycling⁵			
Waste disposed, all means (short tons)	40,790	37,930	36,460
Waste sent to landfill (short tons)	38,590	33,280	28,500
Waste diverted for recycling (short tons)	56,850	55,450	54,490
Water⁶			
Water use (millions of gallons)	206	231.4	238.4

U.S. Performance Summary	2015	2014	2013
Environment			
Sustainable Product Sales (millions USD)			
Total sales of products with at least one environmental feature	\$4,068	\$4,166	\$2,983
Total sales of products with advanced environmental features	\$2,226	\$2,057	\$1,968
Estimated sales of products containing post-consumer recycled content material	\$1,656	\$1,436	\$1,181
Estimated sales of products meeting third-party environmental standards/certifications	\$2,102	\$2,260	\$1,705
Estimated sales of FSC-certified products	\$608	\$591	\$575
Estimated sales of ENERGY STAR qualified products	\$385	\$591	\$595
Total U.S. sales (including products and services)	\$15,584	\$16,022	\$16,212
Recycling Services			
Ink and toner cartridges collected (millions of units)	50.42	56.64	62.71
Electronics collected (millions of pounds)	16.78	17.43	13.48
Energy Use & Greenhouse Gas (GHG) Emissions			
Total energy use (GJ)	2,964,094	3,444,863	3,506,281
Total electricity use, non-renewable and renewable (MWh)	536,528	584,005	602,845
Electricity intensity (kWh/ft ²)	10.92	11.31	11.31
Scope 1 GHG emissions (MtCO ₂ e)	62,990	82,430	83,190
Scope 2 GHG emissions — Location based (MtCO ₂ e)	246,410	267,370	275,630
Scope 2 GHG emissions — Market based (MtCO ₂ e)	239,220	243,785	0
Total Scope 1 and 2 GHG emissions — Location based (MtCO ₂ e)	349,800	349,800	358,810
Total Scope 1 and 2 GHG emissions — Market based (MtCO ₂ e)	302,215	326,211	83,189
GHG emissions per dollar sales — Location based (MtCO ₂ e)	19.85	21.81	22.13
GHG emissions per dollar sales — Market based (MtCO ₂ e)	19.39	20.34	5.13
Scope 3 emissions from business travel booked through Staples travel agency	6,940	7,773	6,441
Number & percentage of facilities verified to ENERGY STAR standard	527 (38%)	493 (33%)	353 (22%)
Waste & Recycling⁷			
Waste disposed, all means (short tons)	28,920	29,890	25,150
Waste sent to landfill (short tons)	28,200	27,460	23,010
Waste diverted for recycling (short tons)	41,115	40,085	39,530
Recycling rate	59%	57%	61%
Water			
Water use (millions of gallons)	165.79	186.87	189.63

¹ Detailed economic performance data can be found in the Staples Annual Reports, available in the Annual Report Archive: <http://investor.staples.com/phoenix.zhtml?c=96244&p=irol-reportsannual>

² More detailed workforce diversity statistics are provided on our Reporting Details page: http://www.staples.com/sbd/cre/marketing/about_us/reporting-details.html

³ The types of environmental features tracked in our products vary slightly by market (e.g., to accommodate region-specific certifications); however, these products are generally characterized as containing recycled content, meeting third-party environmental certification standards and/or having additional sustainable design features.

⁴ We have updated our GHG accounting and reporting methodologies to align with the GHG Protocol's Scope 2 Guidance, released in early 2015. We are dual-reporting our "location-based" and "market-based" Scope 2 emissions (from purchased electricity, heat, steam and cooling). We are aligning our 2020 global carbon reduction goal with the location-based accounting approach. While purchased renewable energy certificates (RECs) and other low/zero-carbon electricity is reflected in the market-based approach, they are not accounted for under the location-based approach. Neither approach accounts for carbon offsets. As a result of the above, our GHG emissions have been restated for the years included in this performance summary, as well as on our Performance Highlights page and Renewable Energy & Efficiency page on this site. While there are certain exclusions in our energy/carbon data (e.g., due to still-developing data tracking capabilities), data shown here reflects at least 96% of our operations (based on percentage of sales).

⁵ Staples has set its waste reduction goal to focus on reducing waste to landfill since landfill is the least desirable disposal method in the waste management hierarchy, and because the majority of our waste is disposed via landfill. We still share the total amount of waste disposed here (other disposal means include incineration or destination currently unreportable) as well as the volume of waste recycled.

⁶ Water management is not explicitly integrated into our business strategy. It is not a highly material environmental impact or risk due to the relatively low use of water in our facilities (stores, warehouses, offices). That said, we do recognize the environmental and cost benefits of reducing our existing water use. We have set a water reduction target for the U.S., and actively identify and implement water reduction opportunities in our operations. Staples does recognize that water use could be more material in our supply chain, and has conducted some water risk assessment work on our paper supply chain. Please view our response to the CDP Water questionnaire to learn more about our risk assessments, strategies/goals and water accounting.

⁷ Staples responsibly disposed of 40 short tons of EPA designated hazardous waste and another 42.2 tons of restricted but not hazardous waste in the U.S. in 2015.

Environmental Performance Summary – International							
	Southeast Asia		Europe				
2014	Australia & New Zealand	China	Austria	Belgium & Luxembourg	France	Germany	Ireland
Total sales of products with at least one environmental feature (USD)	\$125,463,558	n/a	\$6,269,944	\$8,939,268	\$51,494,313	\$100,741,285	\$2,046,556
Ink and toner cartridges collected (units)	65,925	252	4,519	10	n/a	301,736	n/a
Electronics collected (pounds)	4,603	n/a	n/a	n/a	n/a	14,774	n/a
Electricity intensity (kWh/ft2)	5.03	3.84	3.01	5.44	4.05	5.81	n/a
Total Scope 1 and 2 GHG emissions – Location based (MtCO2e)	8,251	2,660	177	388	2,715	7,312	n/a
Total Scope 1 and 2 GHG emissions – Market based (MtCO2e)	7,592	2,537	248	414	2,594	2,674	n/a
Waste sent to landfill (short tons)	1,385	n/a	n/a	n/a	n/a	n/a	n/a
2015	Australia & New Zealand	China	Austria	Belgium & Luxembourg	France	Germany	Ireland
Total sales of products with at least one environmental feature (USD)	\$118,687,608	n/a	\$5,700,708	\$11,263,234	\$51,735,565	\$97,783,954	\$1,197,865
Ink and toner cartridges collected (units)	48,255	240	3,390	648	n/a	221,736	n/a
Electronics collected (pounds)	n/a	n/a	n/a	n/a	n/a	20,296.51	n/a
Electricity intensity (kWh/ft2)	5.17	4.39	4.38	4.96	4.18	5.44	n/a
Total Scope 1 and 2 GHG emissions – Location based (MtCO2e)	8,074	3,017	122	412	1,555	6,119	n/a
Total Scope 1 and 2 GHG emissions – Market based (MtCO2e)	8,074	3,017	157	436	1,461	1,832	n/a
Waste sent to landfill (short tons)	1,069	n/a	n/a	n/a	n/a	2,567	n/a

Environmental Performance Summary – International (Continued)

Europe						
2014	Italy	Netherlands	Poland	Portugal	Spain	UK
Total sales of products with at least one environmental feature (USD)	\$22,343,365	\$43,840,808	\$2,077,590	\$11,176,239	\$6,414,070	\$85,222,496
Ink and toner cartridges collected (units)	n/a	389,526	n/a	416,781	21,198	1,823,358
Electronics collected (pounds)	n/a	265	n/a	9,347	992	n/a
Electricity intensity (kWh/ft2)	n/a	6.43	3.61	11.74	4.79	10.39
Total Scope 1 and 2 GHG emissions – Location based (MtCO2e)	n/a	8,653	569	3,084	181	16,521
Total Scope 1 and 2 GHG emissions – Market based (MtCO2e)	n/a	7,528	597	1,022	284	17,916
Waste sent to landfill (short tons)	n/a	n/a	23	n/a	n/a	n/a
2015	Italy	Netherlands	Poland	Portugal	Spain	UK
Total sales of products with at least one environmental feature (USD)	\$34,623,171	\$46,882,625	\$4,297,619	\$10,206,378	\$12,667,408	\$72,540,842
Ink and toner cartridges collected (units)	n/a	668,381	n/a	322,086	7,664	1,306,759
Electronics collected (pounds)	n/a	220.46	1,567.49	10,760.76	881.85	n/a
Electricity intensity (kWh/ft2)	n/a	6.89	3.54	11.91	4.75	10.88
Total Scope 1 and 2 GHG emissions – Location based (MtCO2e)	n/a	8,377	721	3,469	180	16,269
Total Scope 1 and 2 GHG emissions – Market based (MtCO2e)	n/a	7,867	756	558	281	15,131
Waste sent to landfill (short tons)	n/a	n/a	23	2,230	n/a	n/a

Environmental Performance Summary – International (Continued)						
	Europe				N. America	S. America
2014	Denmark	Finland	Norway	Sweden	Canada	Brazil
Total sales of products with at least one environmental feature (USD)	\$7,374,287	\$5,029,011	\$79,293,780	\$77,086,945	\$658,863,668	n/a
Ink and toner cartridges collected (units)	n/a	35,171	n/a	n/a	2,685,004	n/a
Electronics collected (pounds)	n/a	320	52,417	3,650	9,035,880	n/a
Electricity intensity (kWh/ft ²)	0.62	8.31	12.91	5.94	13.75	4.81
Total Scope 1 and 2 GHG emissions – Location based (MtCO ₂ e)	21	300	78	721	44,898	107
Total Scope 1 and 2 GHG emissions – Market based (MtCO ₂ e)	40	159	3,822	768	41,248	101
Waste sent to landfill (short tons)	n/a	7	194	n/a	4,212	n/a
2015	Denmark	Finland	Norway	Sweden	Canada	Brazil
Total sales of products with at least one environmental feature (USD)	\$8,211,340	\$9,391,157	\$80,018,392	\$68,820,349	\$507,671,050	n/a
Ink and toner cartridges collected (units)	932	33,068	22,614	8,893	3,767,860	n/a
Electronics collected (pounds)	n/a	1,984.16	48,596.5	20,419.57	9,624,123.75	n/a
Electricity intensity (kWh/ft ²)	0.46	7.31	12.90	5.99	12.72	4.73
Total Scope 1 and 2 GHG emissions – Location based (MtCO ₂ e)	63	270	77	792	37,556	106
Total Scope 1 and 2 GHG emissions – Market based (MtCO ₂ e)	74	154	4,017	838	35,926	106
Waste sent to landfill (short tons)	n/a	12	163	n/a	4,324	n/a